



## Employee Tip Declaration Responsibility Agreement

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\_\_\_\_\_  
Employee Name

\_\_\_\_\_  
Client Company Name

I, the employee of above-named Company, hereby agree and understand that, as a requirement of my job, I am responsible to declare any cash tips as earnings at the end of the year when completing my income tax return. It is not the responsibility of the Company to report those earnings. I also understand that if I do not report cash tips as earnings as required, my employer does not accept any liability associated with such lack of declaration.

Signed: \_\_\_\_\_  
Employee

\_\_\_\_\_  
Date Signed

Signed: \_\_\_\_\_  
Client Company Representative

\_\_\_\_\_  
Date Signed

### For The Employer Group Use Only

Received by: _____	Date: _____	Processed by: _____	Date: _____
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